



## RESIDENT SELF PERFORMED MAINTENANCE/IMPROVEMENT REQUEST

Date of Submission: \_\_\_\_\_ Time: \_\_\_\_\_

Resident(s) Name: \_\_\_\_\_

Property Name: \_\_\_\_\_

Property Address: \_\_\_\_\_ Unit: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ (please provide the best number to reach you and an alternate number)

Alternate Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

I request permission to perform the following repairs to my leased premises myself. I understand that, if approved, all items must be performed in a professional manner and meet the standards acceptable to the property manager. Additionally, I acknowledge that all items requiring a licensed technician, including but not limited to electrical work, will be performed by a licensed tradesman.

Please describe in detail the items to be considered.

1.	
2.	
3.	
4.	
5.	

\_\_\_\_\_  
Resident Signature

\_\_\_\_\_  
Resident Signature

### Property Manager Action

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

\_\_\_\_\_  
Property Manager (printed first and last name)

\_\_\_\_\_  
Property Manager Signature

Date Received: \_\_\_\_\_